



Semester/Year: Spring 2012

Number of Open Positions: 1

Concentration MSW Practicum - Management

Request Date:

Target fill date: 1/2012

Job Title: MSW Concentration Practicum – Management and Social Entrepreneurship
Objective: Enhance program and agency effectiveness
Department: Individuals and Families Division
Social Work Supervisor: Suzanne LeLaurin, MSW, LCSW
Location: International Institute office, 3654 S. Grand, St. Louis 63118
Time commitment: Minimum 16 hours/week AND minimum 240 hours, 9-5 p.m., Monday-Friday, MUST be present Friday mornings

Responsibilities: Depending on interests of student and hours committed to practicum, the student will be able to develop a learning agreement that encompasses two or more of the following:

- Assist in oversight of at least one federal grant
- Develop systems and procedures for ongoing management of grants
- Develop systems and procedures to support human resources management within agency
- Develop formal collaborations with other community organizations
- Assist in development of federally-funded proposal

Qualifications:

- Management specialization required
- Concurrent or prior management coursework
- Prior supervisory or management experience a strong plus

Training Requirements:

- Required: New Student Orientation (6 hours, week prior to start of semester on a Saturday)
- Other training is on-the-job with supervisor, including shadowing supervisor at agency & community meetings

Knowledge and methods of practice employed:

- Program administration
- Program evaluation
- CQI
- Financial management
- Program development
- Strategic planning
- Coalition building

All core competencies will be addressed, with particular emphasis on the following:

- #4: Engage diversity & difference in practice
- #8: Engage in policy practice to advance social & economic well-being & to deliver effective services
- #9: Respond to contexts that shape practice
- #10: Engage, assess, intervene & evaluate with ...groups, organizations & communities

To apply, send copy of résumé and cover letter referencing: *MSW Concentration Practicum - Management & Leadership* to: Sarah Bekemeyer, bekemeyers@iistl.org