INTERNATIONAL INSTITUTE
SAINT LOUIS

Build Your Computer Skills

For Students enrolled in English and/or citizenship classes!

5 week class sessions

Basic Computer Class – Mon-Wed: 4 - 5:30 pm
Basic Class I

- Learn basic computer vocabulary
- Learn how to create and save a document, use a flash drive, use email and the internet, and avoid internet scams
- **Must be 125, AFT 3 or Eve. Intermediate level**

Basic Class II

- Learn how to type a business letter, email attachments, copy & paste
- Learn the basics of PowerPoint
- Certificate upon completion
- **Must be 125, AFT 3 or Eve. Intermediate level, completed Basic Computer Class 1 or have some computer skills**

Year round lab sessions

Computer Lab – Mon-Wed: 4 – 5:30 pm

- Practice typing skills
- Study for citizenship or TOEFL tests
- Practice English speaking and listening skills with Rosetta Stone

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Contact Amy Puskas at 314-773-9090 Ext. 114