

INTERNATIONAL INSTITUTE SOCIAL WORK DEPARTMENT PROGRAMS

3401 Arsenal St., St. Louis, MO 63118 Call at 314-773-9090

Eff. Aug. 2020

All Social Work programs are free of charge

Program	Description	Eligibility & Requirements	Times	Access
<i>Social Work/ Preferred Communities</i>	<ul style="list-style-type: none"> • Intensive case management • Healthcare navigation • Financial literacy/budgeting • Parenting assistance • Social support groups • Government benefits assistance • Connection to community resources 	Refugees, SIVs, or asylees who have lived in the U.S. fewer than 5 years with these barriers: <ul style="list-style-type: none"> • Single-parent households • Parent/child issues • Physical and emotional health issues • Young adults without parents • Minors (under 18 years of age) • LGBTQ+ • HIV positive • Substance abuse • Disabled • Secondary migrants • Survivors of domestic violence/intimate partner violence 	Monday – Friday 8 a.m.-5 p.m. Services last one year	Phone / Video Rosie Ext. 143
<i>Mental Health/ Wellness</i>	<ul style="list-style-type: none"> • Individual therapy: teletherapy during pandemic, in-home, and office-based during regular operations • Screening and assessment • Psychoeducation 	<ul style="list-style-type: none"> • Foreign-born individuals 18 years or older who reside in the City of St. Louis • Foreign-born individuals 65 years or older in the St. Louis metropolitan area (Select slots available for refugees, SIVs, or asylees St. Louis County residents aged 18 to 64 who have lived in the U.S. fewer than 5 years)	Monday – Friday 8 a.m. – 5 p.m.	Phone / Video Rosie Ext. 143
<i>Elderly Services</i>	<ul style="list-style-type: none"> • Quarterly meetings and caregiver education <ul style="list-style-type: none"> ◦ Education/ service clinics • Citizenship preparation • Application assistance/ benefits review: MOPTC, LIHEAP, metro reduced fare, etc. • Case management • Social events/ field trips • Individual mental health therapy 	<ul style="list-style-type: none"> • Refugees, SIVs, or asylees, aged 60 years or older who have not received citizenship • Therapy services available for foreign-born elders aged 65 years or older who reside in the greater St. Louis metropolitan region 	Monday – Friday 8 a.m. – 5 p.m.	Phone / Video Esma Ext. 191
<i>Anti-Trafficking in Persons</i>	<ul style="list-style-type: none"> • Screening for human trafficking • Intensive case management • Crisis intervention • Short-term financial assistance • Co-facilitation of the Federal Eastern District of Missouri Human Trafficking Task Force 	<ul style="list-style-type: none"> • Potential and identified victims of human trafficking • Domestic or foreign-born, all ages, all gender expressions, all sexual orientations, victims of both labor and sex trafficking 	Monday – Friday 8 a.m. – 5 p.m.	Phone / Video Ext. 155 24/7 phone line for current clients and law enforcement

INTERNATIONAL INSTITUTE CLIENT SERVICES DEPARTMENT PROGRAMS

3401 Arsenal St., St. Louis, MO 63118

All Client Services programs are free of charge

Eff: Aug 2021

Program	Description	Eligibility	Schedule
<i>Refugee Resettlement</i>	<ul style="list-style-type: none"> • Case management up to 90 days after arrival to refugees and SIV's resettled by the Institute • Limited services to aslyees within 30 days of asylum approval • Limited services to refugees moving to St. Louis within the first 90 days of arrival to the U.S • Assistance with Affidavits of Relationships (AOR) for family reunification for 	<ul style="list-style-type: none"> • Refugees proof of status with I-94 • SIV proof of status – U.S. visa with entry date • Aslyees proof of status, asylum status award letter signed by judge • AOR: Refugees in the U.S 5 years or fewer. 	<p>Normal business hours, Monday – Friday 8:00 – 4:00</p> <p><i>Services are provided remotely, with in person services only as allowed based on current COVID restrictions.</i></p>
<i>Immigration Services</i>	<ul style="list-style-type: none"> • Fee based services for Citizenship, Green Card applications and immigration process for family reunification. Priority given to Citizenship and Green Card applications. • To schedule an immigration appointment, first go to Immigration pre-screening 	<ul style="list-style-type: none"> • Proof of immigration status • Various eligibility documentation as required for specific application. 	<p>Call Beatrice at 314-773-9090 x 137 for pre-screening and to schedule an appointment.</p> <p><i>Remote appointments only, 8:30 to 3:00 Monday- Friday</i></p>
<i>Rental and Utility Assistance</i>	<ul style="list-style-type: none"> • Rental, utility and moving financial assistance for residents of St. Louis City only. • Must demonstrate COVID impact either through change in employment; COVID diagnosis; taking care of an infected person; or other impact. 	<ul style="list-style-type: none"> • St. Louis City Resident • Behind in rent and/or utilities • Past or current IISTL client • Provide copy of rental lease 	<p>Call Andrea Martin, x 170 Kayla Branigan, x, 146 for pre-screening and to schedule an appointment.</p> <p><i>Remote appointments only, 8:30 to 3:00 Monday- Friday</i></p>

INTERNATIONAL INSTITUTE ECONOMIC DEVELOPMENT DEPARTMENT PROGRAMS

3401 Arsenal St., St. Louis, MO 63118 Call at 314-773-9090

Eff. Aug. 2021

All programs for adults (unless noted) and provided remotely via phone/video call

Program	Description	Eligibility & Requirements	Times	Access
<i>*Capital for Micro-business</i>	<ul style="list-style-type: none"> • Provide financing and consulting to start up, strengthen, and expand businesses • Microloans up to \$50,000, both interest and fee-based loans • Business plan training • Requires at least 20% owner's equity • If approved, submit closing documents and sign promissory note • Post loan assistance and support 	Refugees, asylees and immigrants, aged 18 years or older Required documents: <ul style="list-style-type: none"> • Tax returns • Bank statements • Business plan and projection May require collateral or co-signer <i>*Fees: enrollment fee \$45, credit reports \$10,</i>	Monday - Friday <i>9 a.m. – 5 p.m.</i> Term up to 5 years	Appointment preferred Phone <i>Ext. 136, 177</i> <i>jacobsonh@iistl.org</i>
<i>*Credit Builder Loan</i>	<ul style="list-style-type: none"> • Credit builder/ repair/ maintenance to improve low credit scores • Loan amount is \$750 • Employment required • Attend at least 1 hour of credit building training, counseling • May check credit after 6 months of enrollment to address improvements 	Refugees, asylees and immigrants Required documents: <ul style="list-style-type: none"> • Paystubs • Bills/rent • Bank statements <i>*Fees: application fee \$25, credit reports \$10</i>	Monday - Friday <i>9 a.m. – 5 p.m.</i> Term up to 12 months	Phone <i>Ext. 158</i> <i>naeemn@iistl.org</i>
<i>ASSET Program</i>	<ul style="list-style-type: none"> • Save toward a goal and get matched on every dollar to put towards a utility bill, purchase of an asset, car or post-secondary education. • Savings goal is \$100, match rate is 3:1 • 10 hours of financial education • Credit counseling and financial coaching 	Refugees, asylees and immigrants <ul style="list-style-type: none"> • Must be working with earned income for at least 3 months • Must be low-income household • Must have children under age 18 Must participate in financial literacy and asset buying trainings	Monday - Friday <i>8 a.m. – 5 p.m.</i> Term of 4 to 6 months	Phone <i>Ext.136</i> <i>jacobsonh@iistl.org</i>
<i>Citizenship Loan</i>	<ul style="list-style-type: none"> • Financial support to apply for immigration services including but not limited to work authorization card, permanent resident card, naturalization and family reunification • Borrow up to \$3,000 • Application and credit check 	Refugees, asylees and immigrants <ul style="list-style-type: none"> • Must be referred by an IISTL immigration specialist • Proof of employment required to prove the ability to pay 	Monday – Friday <i>8 a.m. – 5 p.m.</i>	Phone <i>Ext. 158</i> <i>naeemn@iistl.org</i>
<i>Free Tax Filing Assistance</i>	<ul style="list-style-type: none"> • Personal income tax filing, federal and state • Standard deduction and itemized deduction • Limited service to Schedule C filing 	Free help available to people who make \$56,000 or less, persons with disabilities, limited English speaking taxpayers and seniors 60 years of age or older	Available to April 15	Appointment only Phone <i>Ext. 135, 177, 158</i>
<i>Food Pathway Program</i>	<ul style="list-style-type: none"> • Small restaurants, caterers get opportunity to sell their food to the community • Register for IISTL Pop-Up Dinner • Commercial kitchen is available if needed 	Refugees, asylees and immigrants <ul style="list-style-type: none"> • Must enroll in our small business program • Requires business license, health and food handling license. Our legal partner can help if needed 	Enrollment open	Phone <i>Ext. 136, 177</i> <i>jassima@iistl.org</i>

INTERNATIONAL INSTITUTE EDUCATION DEPARTMENT PROGRAMS

3401 Arsenal St., St. Louis, MO 63118

Effective August - Sept 2021 All classes free and for adults 17+ yrs old (unless otherwise noted)

All programs listed are **REMOTE ONLY until further notice. For more information, call (314) 773-9090 ext. 101 (daytime) ext 201 (Cit & evening).*

Program	Description	Student Eligibility	Days	Hours
Core English Classes *referrals to AEL ESL programs in region	<ul style="list-style-type: none"> • Open enrollment • Beginning, intermediate and advanced levels • General English language development (listening, speaking, reading, & writing) • US culture & workplace 	<ul style="list-style-type: none"> • No current immigration status restrictions for classes • Student must have ability to participate in remote learning (WhatsApp, Zoom, etc) 	Information available at pre-registration with IISTL before referral to AEL ESL classes	<i>Morning, Afternoon and Evening class times; Registrars have current info</i>
Literacy level English class taught by IISTL teacher			Video lessons combined with worksheets; New session starts Aug 2021	<i>Videos and papers; limited in-person seats</i>
Transitions Class for new arrivals	<ul style="list-style-type: none"> • Four 1-week modules of basic English before start other ESL 	New Arrivals with low beginning to low intermediate English skills	Tues, Wed, Thursday starting August 31	9 am – 11:30 am
Citizenship Preparation (Low Beginning Level)	One-on-one and small group development of English language skills and knowledge needed to pass the citizenship interview	<ul style="list-style-type: none"> • Low beginning – beginning skills in English • Minimum 3 years in the U.S. • Must be a lawful permanent resident • Ability to receive & watch video lessons and connect w tutors via phone 	12-week asynchronous sessions: <i>Current sessions end Sept 3. New sessions start in October</i>	<i>Hours vary based on student availability</i>
Citizenship Preparation (Beginning Level)	English language skills and knowledge to pass the citizenship interview			
Citizenship Preparation (Intermediate Level)	Development of English language skills and knowledge needed to pass the citizenship interview	<ul style="list-style-type: none"> • Minimum 4 years in the U.S. • Intermediate level English skills • Must be a lawful permanent resident • Ability to participate in remote class 	Tues & Wed evenings 10-week synchronous <i>Summer break. New sessions start in October</i>	6:00 pm – 8:30 pm
Citizenship Telephone Conversation Partners	Development of English language telephone skills, citizenship interview practice	<ul style="list-style-type: none"> • Min. high intermediate English skills • Regular attendance in another class 	<i>Varies; based on student and tutor availability</i>	<i>Varies; based on student and tutor availability</i>
CAIP (Career Advancement for International Professionals) FEE-BASED	Resumes, interviews and professional communication, job search, networking	<ul style="list-style-type: none"> • Advanced-level English • University degree & career experience • Authorized to work in US 	5-week trainings during Wed AM OR EVE hours EVE session starts 9/16	5:30 pm – 8:30 pm OR 9 am – 12 pm
Afterschool Program for Immigrant HS students	Help with homework & academic skill development	<ul style="list-style-type: none"> • Immigrant & refugee HS students enrolled in SLPS High Schools 	Expected to start Sept 9	<i>M – TH, 3:00 – 6:00 pm</i>
Youth Mentor Program	Weekly mentor contact & monthly group events	<ul style="list-style-type: none"> • Refugees, asylees, SIVs ages 15 – 24 less than 5 years in US 	Current session ends Sept 18; New one in Oct	<i>Varies; based on enrollee availability</i>
Bridge to College	Academic reading & writing and prep for success in college	<ul style="list-style-type: none"> • planning to attend college • appropriate level of English • ability to participate in remote class 	10-week live virtual session; 2 eve /week New session on Sept 29	<i>M & W, 6:00 pm – 8:30 pm</i>
Refugee Career Pathways Trainings	Career-related Trainings & workshops (STEP & VELT)	<ul style="list-style-type: none"> • Refugees & asylees under 5 yrs in US • 18 - 64 years old 	STEP: contact Ashley VELT: new session Oct	<i>Hours vary based on client availability</i>

<i>Workplace trainings (FEE)</i>	Customized ESOL for workers	• According to workplace contract	<i>As contracted</i>	<i>As contracted</i>
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INTERNATIONAL INSTITUTE WORKFORCE SOLUTIONS DEPARTMENT PROGRAMS

3401 Arsenal St., St. Louis, MO 63118 Call at 314-773-9090

Eff. August, 2021

All programs are free and for adults 18+years old (unless noted)

Program	Description	Eligibility & Requirements	Times	Access
<i>Refugee Support Services (RSS)</i>	<ul style="list-style-type: none"> • Employability case management • Employment preparedness and planning • Screening and referral to job placement • Hiring assistance • Follow-up support 	Refugees, SIVs, or asylees who have been in the U.S. fewer than 5 years <ul style="list-style-type: none"> • Individuals seeking employment or assistance retaining employment • Aged 16 to 64 (those aged under 18 must be seeking part-time employment) • Open enrollment period 	Monday – Friday 8 a.m. – 5 p.m.	In-person/Phone/ Video call Ext. 142, (temp 164/166)
<i>Workforce Innovation and Opportunity Act (WIOA)</i>	<ul style="list-style-type: none"> • Employment preparedness • Assistance with hiring process • Screening and referral to job placement • Referrals to trainings/education/career advancement services 	Limited English Proficiency Job Seekers ages 18-64 including <ul style="list-style-type: none"> • Refugees, SIVs, asylees, and permanent residents who have been in the U.S. for over 5 years • Work-authorized immigrants • Naturalized U.S. citizens with limited English proficiency 	Monday – Friday 8 a.m. – 4 p.m. (In-person enrollment M & F)	In-person/Phone/ Video call Ext. 142, (temp 164/166)
<i>Matching Grant</i>	<ul style="list-style-type: none"> • Employability case management, and financial assistance • Employment preparedness and planning • Screening and referral to job placement • Hiring process assistance • Follow-up support 	<ul style="list-style-type: none"> • Newly-arrived refugee, SIV clients not on public assistance • Asylees granted asylum within 90 days • Those motivated to gain early employment • Individuals may not access public cash benefits (TANF, RCA) 	Monday – Friday 8 a.m. – 5 p.m.	In person/Phone/ Video call Ext. 149
<i>Refugee Career Pathways</i>	<ul style="list-style-type: none"> • Individualized technical assistance and continued career coaching • Career Development Plan creation and goal setting • Referral to internal and external trainings, opportunities, and resources (degree evaluation and recertification information, etc.) 	Refugees, SIVs, asylees, Cuban/Haitian entrant, Amerasian, in the U.S. for fewer than 5 years <ul style="list-style-type: none"> • Individuals must be able to commit to 1 year regularly participation • Individuals who seek to enter/re-enter a specific profession, or career/guidance (eligibility and program will shift in October) 	Monday - Friday, Saturdays (as needed) 8 a.m. – 5 p.m. some evenings	In person/Phone/ Video call Ext., 186
<i>Immigrant Career Pathways</i>	<ul style="list-style-type: none"> • Individualized technical assistance for re-entering a career field in U.S. • Assessment and referral to needed trainings and services • Detailed career development support via Career Pathway Plan creation and continued coaching and support • Recertification and degree evaluation information, referral to other resources and training 	<ul style="list-style-type: none"> • Work-authorized immigrant • Foreign-earned degree (minimum bachelor’s degree) • Aged 18 to 64 years old • Individual seeking to re-enter a former career field in the U.S. • Basic English literacy and computer skills 	Monday- Friday, Saturdays (as needed) Generally 8 a.m. – 5 p.m. Hours flexible	In person/Phone/ Video call Ext. 153